

## Plunket Privacy Statement

### Your information

Information about you, your child and about your own and your child's health is being collected by Plunket and will be used for the following purposes (unless you have advised us that we may not use such information for any of these purposes):

- the provision of services by Plunket to you and your child in connection with the Well Child and PlunketLine services;
- information sharing with the Ministry of Health;
- providing you with notifications of Plunket's other services which may be of interest to you; or
- providing you with notifications of Plunket's fundraising activities and events.

You are not required to provide Plunket with any information. All information you do provide is done so on a voluntary basis. However, choosing not to provide Plunket with certain information may mean it is difficult for Plunket to provide its services to you.

### Storage, access to, and correction of, your information

Your own and your child's information is required to be accurate, relevant, up-to-date and complete.

Your own and your child's information will be stored offshore, but will remain in Plunket's control. Plunket is required to protect your information and your child's information against loss and unauthorised access, use, modification, or disclosure. Your own and your child's personal and health information recorded in the paper Plunket Health Record is stored in locked filing cabinets at Plunket premises. Information stored electronically is encrypted and password protected.

You have the right to access your own and/or your child's information at any time, but may be required to provide proof of identity. You do not have to give a reason for requesting this information.

You may ask for your information and/or your child's information to be corrected if necessary, and you can expect Plunket staff to provide you with reasonable assistance in this regard. If it is not appropriate for the correction to be made, you may request a note to be attached to your or your child's information regarding your request.

### Accessing your information

In order to access, or request a correction of, your own or your child's information please contact the Clinical Leader using the details below:

Clinical Leader name	
Phone number	
Email	
Physical address	

## **Legal and policy framework governing your information**

The information you provide is intended for use by Plunket, but may also be disclosed to, and used by, other persons where that use or disclosure is required by law.

For further information see the Privacy Act (1993), the Health Information Privacy Code (1994), the Health Act (1956), The HDC Code of Health and Disability Services Consumers' Rights Regulation (1996). The statutes can be found at [www.legislation.govt.nz](http://www.legislation.govt.nz) and the Health Information Privacy Code (1994) at [www.privacy.org.nz](http://www.privacy.org.nz).